

Lublin, 20 December 2017

## REQUEST FOR QUOTATION No. 1/2017

In connection with the project entitled *“Implementing an innovative production technology for thin-walled film packaging safe for food and the environment,”* implemented by the Contracting Authority as part of the Regional Operational Programme for the Lubelskie Voivodeship 2014-2020, *Priority Axis 3 Competitiveness of Enterprises, Measure 3.7 Enhancing the Competitiveness of Small and Medium Sized Enterprises*, in compliance with guidelines regarding the eligibility of project expenses under the European Regional Development Fund, the European Social Fund and the Cohesion Fund 2014-2020, and also in line with the Programme Implementation Guidelines of the Regional Operational Programme for the Lubelskie Voivodeship 2014-2020, as regards the European Regional Development Fund, Vol. II – measures implemented by the Lublin Enterprise Support Agency in Lublin, as well as in observance of the principle of competitiveness, the Contracting Authority hereby submits this request for quotation.

### 1. CONTRACTING AUTHORITY

C2C spółka z ograniczoną odpowiedzialnością  
ul. Turystyczna 38A  
20-207 Lublin

NIP (Tax Identification Number): 9462637937  
REGON (National Register of Economic Units): 061382936

Contact:  
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E-mail: [marcel.nowosielski@ctoc.pl](mailto:marcel.nowosielski@ctoc.pl), [marcin.zbanski@ctoc.pl](mailto:marcin.zbanski@ctoc.pl)  
Website: <http://www.ctoc.pl/>

Opening hours:  
Monday-Friday: 8.00 – 16.00  
Saturday: 8.00 – 16.00

## 2. LEGAL BASIS FOR THE REQUEST FOR QUOTATION

### **Title of the request for quotation:**

REQUEST FOR QUOTATION No. 1/2017 dated 20 December 2017 regarding the purchase of new fixed assets, i.e. an automatic packing machine (1 piece) and an hdpe film extruding machine (1 piece).

### **Publication of the request for quotation:**

The Request for Quotation has been published:

1. on the following website: <https://bazakonkurencyjnosci.funduszeuropejskie.gov.pl>
2. on the Contracting Authority's website: <http://www.ctoc.pl/>
3. in the registered office of the Contracting Authority: ul. Turystyczna 38A, 20-207 Lublin
4. and it is sent to three potential Tenderers by registered letter.

### **Legal nature of the request for quotation**

The procedure shall be conducted in the mode of the request for quotation. The request for quotation is implemented in compliance with the principle of competitiveness as stipulated in the Guidelines regarding the eligibility of project expenses under the European Regional Development Fund, the European Social Fund and the Cohesion Fund 2014-2020, and also the Programme Implementation Guidelines of the Regional Operational Programme for the Lubelskie Voivodeship 2014-2020, as regards the European Regional Development Fund, Vol. II – measures implemented by the Lublin Enterprise Support Agency in Lublin. The provisions of the Act of 29 January 2004 – Public Procurement Law (Journal of Laws of 2013, item 907 as amended) shall not apply to this request for quotation. Any matters not regulated herein shall be governed by the provisions of the Act of 23 April 1964 – the Civil Code (Journal of Laws No 16, item 93, as amended).

## 3. DESCRIPTION OF THE SUBJECT-MATTER OF THE CONTRACT

### **3.1. The subject-matter of the contract – basic information**

#### **Brief description and objectives of the project**

The subject-matter of the contract shall be implemented within the framework and for the purpose of the project entitled *“Implementing an innovative production technology for thin-walled film packaging safe for food and the environment,”* co-funded from the Regional Operational Programme for the Lubelskie Voivodeship 2014-2020, Priority Axis 3 Competitiveness of Enterprises, Measure 3.7 Enhancing the Competitiveness of Small and Medium Sized Enterprises.

The underlying objective of the project is to practically implement, as part of business activities, the results of R&D work conducted by the Contracting Authority and, more specifically, an innovative production technology for thin-walled oxo-degradable and bacteriostatic film packaging safe for food and the environment. The thin-walled oxo-degradable and bacteriostatic film packaging, developed as part of the project, constitutes an innovative solution on an international scale, which has not been in use for more than 3 years. The principal innovativeness stems from the raw material composition developed on the basis of the research commissioned or conducted by the Applicant. The Applicant commissioned the development of a concentrate to be used in the production of film packaging, which should display oxo-degradable and bacteriostatic properties. On this basis, the Applicant commissioned further research and analyses regarding the adequate decomposition of the resulting film packaging, referred to as aging tests, along with mechanic tests known as destruction tests. Based on the results of these tests, a report has been drawn up to which the Applicant holds the exclusive ownership title. The need to conduct R&D work in the field of developing oxo-degradable and bacteriostatic packaging, in the form of plastic bags, resulted both from the continual business development objective and from the demands generated by the market and consumers. Under the project, the Applicant is planning to purchase machines that will form a production line for innovative film packaging. The project shall result in the production of thin-walled oxo-degradable and bacteriostatic plastic bags on a roll, with a thickness of 7 microns, which will have a positive impact on the environment as regards pollution caused by packaging waste, and which will also allow the company meet the objectives assumed in the EU Directives for 2019. The project implementation is consistent with the objectives stipulated in Measure 3.7 of the RPO for the Lubelskie Voivodeship 2014-2020.

**Common Procurement Vocabulary (CPV code(s) regarding the subject-matter of the contract)**

42994200-2 Machinery for working plastics

**3.2. Detailed description of the subject-matter of the contract**

C2C spółka z ograniczoną odpowiedzialnością is searching for the following fixed assets as part of two tasks, in respect of which the Contracting Authority is planning to allow for submitting tenders for lots.

**Task 1: A brand new automatic packing machine (1 piece)**

**Task 2: A brand new hdpe film extruding machine (1 piece)**

**Task 1: A brand new automatic packing machine (1 piece)**

A four-track automatic machine for polyethylene film processing

Raw materials to be processed: LDPE, LLDPE, HDPE, BIODEGRADABLE, RECYCLED

Main product: plastic bag on a cored roll

Raw material width without folds: 1300

Minimum bag width: 220 mm (for 4 tracks)

Minimum bag length: 400 mm

Guaranteed minimum film thickness: from 6 microns

Guaranteed maximum film thickness: to 240 microns (4 layers)

Minimum mechanical speed: 230 strokes/minute

Maximum capacity: over 930 bags/minute

Power supply: 3x380v - 50 Hz

The automatic packing machine shall be equipped with:

- A mechanised four-track folding system
- A computer touch panel to control all the machine working parameters
- Film tension and strain control
- Film width control
- Film edge position control ( E.P.C. )
- A cutting and welding module with 3 blades for four-track operation
- A roll supply device

## **Task 2: A brand new hdpe film extruding machine (1 piece)**

A three-layer extruding machine for polyethylene film production

Head arrangement: ABC

Number of extruders: 3

Raw materials to be processed: LDPE, LLDPE, HDPE, BIODEGRADABLE, RECYCLED

Main product: plastic bag on a cored roll

Operating width without folds: 1300 – 1400 mm

Guaranteed minimum film thickness: from 6 microns

Maximum capacity: over 380 kg / h

Maximum height to the production hall top: 12.5 m

Power supply: 3x380v - 50 Hz

Total maximum installed power of appliances: up to 200 Kw

Equipment:

- A gravimetric raw material dosing system
- A computer touch panel to control all the machine working parameters
- An automatic centering cage
- IBC – an ultrasonic internal process pressure control system
- A film thickness control and regulation system with an automatic cooling ring and an automatic profile measurement function
- Film tension and strain control
- Film width control
- Film edge position control ( E.P.C. )
- A double-type rolling machine with a separate waste piece rolling function

- A roll unloading device
- A rotating film collection system (oscilating)
- A film ionizer
- An air exchanger
- A water cooler.

### **3.3. General provisions regarding the performance of the subject-matter of the contract**

- 3.3.1. Tenderers are not entitled to any of the legal protection measures stipulated in the Public Procurement Law.
- 3.3.2. The procedure was marked with number 1/2017 dated 20 December 2017, and this number should be quoted by Tenderers in all contacts with the Contracting Authority.
- 3.3.3. The Contracting Authority does not allow for submitting joint tenders by several Tenderers.
- 3.3.4. The Contracting Authority allows for submitting tenders for lots. The Contractor may submit a tender for one or both tasks.
- 3.3.5. The Contracting Authority does not allow for submitting variants.
- 3.3.6. The Contracting Authority reserves the right to enter into negotiations with the prospective contractors, in the event of exceeding the assumed budget, along with the right to withdraw from the contract award procedure if no agreement is made in the course of such negotiations, and the right to reject tenders providing for extremely low prices in relation to the subject-matter of the contract, especially if they pose a threat of an improper performance or non-performance of the contract.

### **3.4. The final tender selection and contract amendment conditions**

- 3.4.1. The final tender selection will be conditioned on signing a contract with the Tenderer selected to perform the subject-matter of the contract. Along with the essential provisions, the contract may also contain other clauses, including especially those that secure its proper performance and are beneficial to the entire Project. Such contractual clauses may concern, among other things, the confidentiality obligation, the transfer of any potential copyrights without additional remuneration, the possibility to withdraw from, dissolve or terminate the contract by the Contracting Authority in the case of any violation of its provisions, contractual penalties (e.g. for any delays, improper performance or incomplete performance, including failure to observe the warranty conditions) or other provisions (generally accepted in business trading) securing the proper cooperation and contract performance, taking into account the specific Project conditions.
- 3.4.2. The Contracting Authority provides for a possibility to modify the contract in the case of any amendments to the generally binding laws influencing the performance of the subject-matter of the contract.
- 3.4.3. The Contracting Authority provides for a possibility to modify the contract under the circumstances caused by external factors, including amendments to the contract implementation dates or payment terms.

- 3.4.4. The Contracting Authority provides for a possibility to modify the contractual provisions in relation to the tender content, based on which the Contractor's choice is made, provided that such modifications are deemed necessary due to any circumstances that could not have been reasonably foreseen upon concluding the contract. Contract amendments may concern in particular the dates, scope and volume of the contract, and the delivery dates, provided that the delivery of all machines will take place in Lublin.

### **3.5. Requirements to be satisfied by the Tenderer**

- 3.5.1. The Tenderer should hold the licences and resources necessary for a smooth performance of the subject-matter of the contract, and in particular the necessary technical and organisational resources, and the human and financial potential (to be verified on the basis of the statement included in the tender form, constituting Appendix No. 2).
- 3.5.2. The Tenderer should have the necessary knowledge and experience gathered within the period of 5 years immediately preceding the expiry date of the tender submission period (or within the entire period of business activity if shorter than 5 years), concerning at least two machine supply and launching contracts corresponding to the task(s) for which its tender is submitted, with parameters not worse than indicated in point 3.2. (to be verified on the basis of the description constituting Appendix No. 1).
- 3.5.3. At each contract performance stage, the Tenderer is obliged to contact a representative of the Contracting Authority and inform him/her of the ongoing activities and any potential contract performance difficulties. In the course of the contract performance, the necessary documents and information shall be provided to the Tenderer, either at the initiative of the Contracting Authority or at the request of the Tenderer. The Tenderer is obliged to perform the contract in compliance with the request for quotation and the tender submitted, in accordance with the contractual provisions and the generally binding laws, and in the mode taking into account the legal, organisational and financial conditions of the Project financed from EU resources, in order to ensure the proper performance of the subject-matter of the contract, as part of the Project.
- 3.5.4. The fulfilment of the foregoing requirements shall be assessed on the basis of the “fulfils – does not fulfil” (1-0) rule, by referring to the statements made by the Tenderer, listed in Points 3.5.1. and 3.5.2.

### **3.6. Exclusions from the award procedure**

The following entities are excluded from the request for quotation:

- 3.6.1. Tenderers which fail to satisfy the participation conditions, i.e. do not hold the licences to conduct specific activities, or do not have the necessary knowledge and experience, as stipulated in the conditions for participating in the procedure, or whose economic and financial situation may raise serious doubts as to the proper contract



implementation, or which have any personal or capital relationship with the Contracting Authority;

- 3.6.2. Tenderers which cannot prove the fulfilment of the participation conditions;
- 3.6.3. Tenderers which have any personal or capital relationship with the Contracting Authority, whereby the capital or personal relationship shall be understood as any relationship between the Contracting Authority, or any persons authorised to contract obligations on its account, or performing any activities related to the preparation or conduction of the contract award procedure on its behalf, and the contractor, in particular consisting in:
- a) acting as a partner to a civil-law partnership or partnership;
  - b) holding at least 10% stock or shares unless the applicable legal regulations or programme guidelines specified by the Managing Authority Operational Programme;
  - c) performing the function of a supervisory or management board member, commercial representative or proxy;
  - d) being related by marriage, or by direct or secondary consanguinity or affinity up to second degree, or by adoption, custody or guardianship;
  - e) maintaining such a legal or actual relationship with the contractor that may raise justified doubts as to the impartiality of such persons;
- 3.6.4. Tenderers in respect of whom liquidation proceedings have been instigated or bankruptcy has been declared.

### **3.7. Required statements and documents**

- 3.7.1. The list of statements and documents to be furnished by Tenderers in order to prove the fulfilment of the conditions for participating in the award procedure comprises:
- a) Request for quotation No. 1/2017 dated 20 December 2017 – initialled by the Tenderer on each page,
  - b) An up-to-date extract from the relevant register or the Central Register and Information on Economic Activity if any separate provisions require an entry to such registers,
  - c) A list proving that within the period of 5 years immediately preceding the expiry date of the tender submission period (or within the entire period of business activity if it is shorter than 5 years) the Tenderer performed at least two machine supply and launching contracts corresponding to the task(s) for which its tender is submitted, with parameters not worse than indicated in point 3.2.(to be verified on the basis of the list constituting Appendix No. 1),  
Description of the mode of assessing the fulfilment of this condition:  
Satisfying the condition by completing Appendix No. 1 and including evidence that the delivery was performed properly, in the form, e.g., of letters of reference, contracts, certificates, diplomas or other documents confirming the indicated circumstances;
  - d) A statement on the lack of any personal or capital relationship with the Contracting Authority, forming part of Appendix No. 2;
  - e) A statement forming part of Appendix 2, which confirms that the economic and financial situation of the Tenderer enables it to perform the contract, and also that it

has the necessary licences to conduct the specific activity (or activities) if these are required under the applicable legal acts, and that it holds the necessary knowledge and experience, as well as technical and human resources capable of performing the contract;

- f) A statement of the Tenderer forming part of Appendix 2, which confirms that there are no circumstances excluding it from applying for the contract.
- 3.7.2. The documents referred to in Point 3.7.1 should be presented in their original versions (the tender form, statements and the list) or copies (other documents) certified as consistent with the original by a person/persons authorised to represent the Tenderer.
- 3.7.3. The Contracting Authority shall verify the Tenderer's fulfilment of the requirements stipulated in the request for quotation, in terms of the tender completeness and quality. More specifically, only the tenders comprising all the valid statements and documents required under the request for quotation shall be taken into consideration, and the Tenderer shall bear the negative consequences of failing to submit a complete tender conforming to the requirements stipulated in the request for quotation.
- 3.7.4. The Contracting Authority reserves the right to thoroughly verify the actual status against the documents and statements submitted. It may also request the Tenderer to clarify the content of such documents or to submit additional documents.

### **3.8. The contract performance date and place**

- 3.8.1. The final contract performance date: 31/12/2018
- 3.8.2. The place of delivery of the subject-matter of the contract: ul. Turystyczna 38A  
20-207 Lublin

## **4. CRITERIA FOR SELECTING THE MOST ADVANTAGEOUS TENDER**

FORMAL CRITERIA			
No.	Criterion	Importance	Description/calculation method
1.	Formal requirements	100%	<p>The Contracting Authority shall verify whether the tender fulfils all the formal requirements, including in particular:</p> <p>a) the submission of all the statements and other documents required under the request for quotation,</p> <p>b) the conditions described in this request for quotation in Point 3.2., regarding the subject-matter</p>



			<p>of the request – <b>An automatic packing machine (1 piece), An extruding machine for hdpe film production (1 piece)</b></p> <p>Tenders failing to fulfil the formal requirements provided above shall be rejected.</p>
SUBSTANTIVE CRITERIA			
2.	Price in PLN	60 %	<p>The price corresponds to a total net and gross price (including all the constituents of the request for quotation)</p> <p>The criterion assessment shall be as follows:</p> $\frac{\text{price of the most advantageous tender}}{\text{price proposed in the tender}} \times 60$ <p>The maximum number of points given under this criterion is <b>60</b>.</p>
3.	Warranty period (from the date of signing the final acceptance report without reservations) to be specified in months	10 %	<p>Points under this criterion shall be given as follows:</p> <ul style="list-style-type: none"> <li>less than 12 months – 0 points</li> <li>from 12 to 17 months (inclusive) – 3 points</li> <li>from 18 to 23 months (inclusive) – 6 points</li> <li>more than 23 months – 10 points</li> </ul> <p>The maximum number of points given under this criterion is <b>10</b>.</p>
4.	Post-warranty service response time (to be specified in hours)	20 %	<p>Points under this criterion shall be given as follows:</p> $\frac{\text{response time in the most advantageous tender}}{\text{response time proposed in the tender}} \times 20$ <p>The maximum number of points given under this criterion is <b>20</b>.</p> <p>Post-warranty service response time shall be understood as the period from receipt of the</p>

			notification by the contractor to the moment of taking repair measures on the contracting authority's premises.
5.	Man-hour cost of the post-warranty service in PLN	10 %	<p>Points under this criterion shall be given as follows:</p> $\frac{\text{price of the most advantageous tender}}{\text{price proposed in the tender}} \times 10$ <p>The maximum number of points given under this criterion is <b>10</b>.</p>

## 5. TENDER PREPARATION AND SELECTION

### **5.1. Basic requirements regarding tenders**

- 5.1.1. The Tenderer must submit its tender using the tender form attached to this request for quotation (Appendix No. 2). The Contracting Authority does not allow for any modifications to the content and/or document templates specified in this request, except for spaces intended for tender completion.
- 5.1.2. The tender, including any attachments, must be drawn up in the Polish or English language. The entire request for quotation, including appendices, has been drawn up in the Polish and English language versions. The tender may be drawn up and submitted to the Contracting Authority in the Polish or English language version. In case the Tenderer's tender is submitted in both Polish and English, the Polish language version shall prevail if any discrepancies are identified.
- 5.1.3. Each Tenderer may submit only one tender. If a given Tenderer submits more than one tender, all of its tenders shall be rejected and shall not be taken into consideration.
- 5.1.4. The tender must be compliant with generally binding regulations, and in particular with the provisions regarding fair competition and the provisions of the Civil Code pertaining to the tender. It must also satisfy the requirements stipulated in this request for quotation.
- 5.1.5. The gross price for the subject-matter of the contract – the Tenderer's remuneration covers all and any expenses related to performing the subject-matter of the contract, including any public law charges and other payments (in particular indirect and direct taxes, and obligatory insurance payments).
- 5.1.6. The tender must include:

- a) the title of the request for quotation indicated in the title page or on the envelope,
- b) an obligation to perform the subject-matter of the request in compliance with its description,
- c) correspondence data, including the address of the registered office (and the mailing address), e-mail address and telephone number,
- d) a clear description of the tender elements to be assessed on the basis of the aforementioned criteria,
- e) the total net and gross price of the entire service constituting the subject-matter of the contract, to be indicated to two decimal places; in the event of the tender price being given in a foreign currency, the Contracting Authority shall convert it into PLN for tender evaluation purposes, based on the average exchange rate announced by the National Bank of Poland on the tender selection date,
- f) payment conditions (dates),
- g) the required statements and documents, concerning in particular the experience in the scope of the subject-matter of the contract,
- h) a signature of the person authorised (to represent the Tenderer) and if the authorisation is based on a power of attorney, the power of attorney should also be attached to the tender,
- i) initials of the authorised person on every page of the tender and appendices,
- j) a photocopy of the statement confirming the entry to the Central Register and Information on Economic Activity (CEiDG) or a printout from the National Court Register (KRS), or other register, certified (by the authorised person) to be consistent with the original,
- k) a printout of this request for quotation (with initials affixed on each page).

## **5.2. The tender validity period**

- 5.2.1. The tender must be valid for at least 60 days of the expiry of the tender submission period.
- 5.2.2. The Tenderer, acting at its own discretion or at the request of the Contracting Authority, may extend the time limit during which it must maintain its tender, provided that the Contracting Authority may request the Tenderers only once, at least 3 days prior to the expiry of the referenced time limit, to grant their consent to extending the time limit for a period not exceeding 30 days.

## **5.3. Doubts as to the request/tender content**

- 5.3.1. In the case of any significant doubts, the Tenderer may ask the Contracting Authority to clarify the content of the request for quotation. The potential (substantive) response shall be posted by the Contracting Authority on the following websites: <https://bazakonkurencyjnosci.funduszeuropejskie.gov.pl> and <http://www.ctoc.pl/>. It shall also be sent to all the Tenderers who have sent their tenders before the response date.
- 5.3.2. The Contracting Authority may request the Tenderer to correct and/or supplement its tender by e-mail (using the correspondence data included in the tender). In the tender

correction request, the Contracting Authority shall specify a non-extendable period of 3 working days within which the Tenderer must correct the identified errors. Failure to do so shall result in the tender's being rejected by the Contracting Authority or considered as is (i.e. without any corrections). The exclusive tender correction purpose is to remove any formal errors. Introducing any amendments to the content or essential elements of the tender, evaluated under the assessment criteria, shall not be allowed.

- 5.3.3. The tender supplemented and/or corrected at the request of the Contracting Authority must meet all the requirements stipulated in the request for quotation, at the latest on the day of expiry of the tender submission period, subject to the period given for supplementing the tender.

#### **5.4. Place and date of tender submission**

- 5.4.1. All tenders shall be submitted:  
in writing, to the registered office of the Contracting Authority: ul. Turystyczna 38A, 20-207 Lublin, on working days, within the Contracting Authority's working hours, and not later than at **3.00 pm on 26/01/2018**.
- 5.4.2. The tender submission period is non-extendable.
- 5.4.3. Any tenders submitted past the deadline shall be returned immediately.
- 5.4.4. Tenders submitted to the registered office of the company must be placed in an envelope. The envelope must bear the following information: Name of the Tenderer, its address, tax identification number (NIP) and the following request number: 1/2017 dated 20 December 2017.

#### **5.5. Selection of the most advantageous tender and notifications sent to Tenderers**

- 5.5.1. The Contracting Authority shall assess all tenders in the formal and substantive terms, and in compliance with this request for quotations.
- 5.5.2. The tender receiving the most points, i.e. the highest sum of points given under individual tender assessment criteria, shall be considered the most advantageous.
- 5.5.3. If tenders submitted by two or more Tenderers obtain the same number of points, the lowest-price tender shall be considered the most advantageous.
- 5.5.4. The Contracting Authority shall announce the result of the award procedure on the following websites: <https://bazakonkurencyjnosci.funduszeuropejskie.gov.pl> and <http://www.ctoc.pl/> within 7 days of expiry of the tender submission period, or it shall notify Tenderers of the extension of time for announcing the tender selection results on its website or by e-mail. The Contracting Authority shall notify Tenderers of the result of the award procedure by post.
- 5.5.5. Information on the result of the award procedure shall contain the name of the Tenderer which has been selected.
- 5.5.6. By way of tender examination and assessment, the Contracting Authority may request Tenderers to clarify the content of their tenders, including any of the documents confirming the information included in the tenders.
- 5.5.7. Tenders failing to satisfy the requirements stipulated in this request, including in particular the formal (i.e. tenders submitted past the deadline or incomplete tenders) or

substantive requirements (proposals which are not tenders within the meaning of civil law), as well as tenders containing other identified flaws contradicting the law, shall be rejected without being taken into consideration. A tender shall be treated as not fulfilling the requirements stipulated in this request for quotation if it does not enable (despite the clarifications submitted by the Tenderer or formal error corrections) the unambiguous determination and assessment of the tender elements under the specified tender assessment criteria (this mainly concerns the improper price quotation).

- 5.5.8. The Contracting Authority does not envisage any appeal procedure. Tenderers are not entitled to any claims towards the Contracting Authority in respect of tender rejection.
- 5.5.9. The Contracting Authority is allowed not to choose any tender, i.e. invalidate the contract award procedure at any time, without stating the reason, or to modify the content of the request for quotation at any time, without stating the reason, including in particular the need to remove the request for quotation defects or to adjust the request for quotation to the requirements of the generally binding law or other regulations applicable to the Contracting Authority, and also when it proves necessary for the proper implementation of the Project or the subject-matter of the request (in particular in view of the adequate performance quality of the subject-matter of the contract or its compliance with the Project objectives). Information on amendments to the request for quotation shall be posted on the following websites: <https://bazakonkurencyjnosci.funduszeuropejskie.gov.pl> and <http://www.ctoc.pl/>, or a new request for quotation shall be made. In the case of major modifications to the request content, the tender submission period shall be extended.
- 5.5.10. If the Tenderer whose tender has been selected refrains from the contract conclusion, the Contracting Authority may select the most advantageous tender from among the remaining tenders.
- 5.5.11. The Contracting Authority shall not be held responsible for any costs or expenses incurred by Tenderers in connection with tender preparation and submission. None of the Tenderers shall be entitled to any claims against the Contracting Authority in case its tender is rejected. The Tenderers shall bear all the costs incurred in connection with their participation in the award procedure.

.....  
Signature and stamp of the  
company

*Appendix No. 1 to the request for quotation*

To C2C spółka z ograniczoną odpowiedzialnością  
Ul. Turystyczna 38A  
20-207 Lublin

NIP: 9462637937  
REGON: 061382936

Re: Request for Quotation No. 1/2017 dated 20 December 2017

**DESCRIPTION OF EXPERIENCE CONNECTED WITH THE SUBJECT-MATTER  
OF THE CONTRACT**

A list of contracts (tasks) regarding the delivery of fixed assets performed within the last 5 years, or within the entire business activity period if shorter than 5 years, corresponding by type and scope of deliveries to the subject-matter of this contract, i.e. **an automatic packing machine (1 piece)** and **an extruder for hdpe film production (1 piece)**, with parameters not worse than indicated in point 3.2. of the request for quotation.

**In the case of tenders for lots, the boxes in the following table concerning the tasks which are not included in the Tenderers's tender should be crossed out.**



	Name and address of the Contracting Authority/recipient	The subject-matter of the contract.	The contract performance date (dd/mm/yyyy)
Task 1	1)		
	2)		
Task 2	1)		
	2)		

The list should be submitted together with evidence proving that the contracts in question are or have been performed accurately. The documents must be issued by the contracting authority/recipient.

.....  
.....

Date and signatures of the persons authorised to represent the Contractor

*Appendix No. 2 to the request for quotation*

**To C2C spółka z ograniczoną odpowiedzialnością  
Ul. Turystyczna 38A  
20-207 Lublin**

**NIP: 9462637937  
REGON: 061382936**

**TENDER FORM**

A tender to C2C spółka z ograniczoną odpowiedzialnością in response to Request for Quotation No. 1/2017 dated 20 December 2017 regarding the purchase of the following fixed assets: **an automatic packing machine (1 piece) and an hdpe film extruding machine (1 piece)**, for the purpose of the project entitled: ***“Implementing an innovative production technology for thin-walled film packaging safe for food and environment”*** co-funded from the Regional Operational Programme for the Lubelskie Voivodeship 2014-2020, Priority Axis 3 Competitiveness of Enterprises, Measure 3.7 Enhancing the Competitiveness of Small and Medium Sized Enterprises. I hereby submit this tender and undertake to perform the contract in question in compliance with all the terms and conditions stipulated in the request for quotation, taking into account the purpose and character of the project, and the conditions related to its implementation with the use of EU funds.

**I hereby state that I am submitting a tender in respect of the following tasks:**

**Task 1: A brand new automatic packing machine (1 piece) \*<sup>1</sup>**

**Task 2: A brand new hdpe film extruding machine (1 piece) \*<sup>2</sup>**

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<sup>1</sup> The tasks which are not included in the Tenderer's tender (in the case of tenders for lots) should be crossed out.

<sup>2</sup> The tasks which are not included in the Tenderer's tender (in the case of tenders for lots) should be crossed out.

DATA ON THE TENDERER	
Name	
Address	
Mailing address	
Tel./Fax	
E-mail	
KRS (National Court Register) number (where applicable)	
NIP (Tax Identification Number)	
REGON (National Register of Economic Units)	

In the case of tenders for lots, the boxes in the following tables concerning the tasks which are not included in the Tenderer's tender should be crossed out.

TENDER TERMS AND CONDITIONS		
Task No.	1	2
The subject-matter of the contract		

TENDER SUMMARY AND PARAMETERS		
TOTAL NET PRICE		
TOTAL GROSS PRICE		
Gross price in words		
Including VAT (in compliance with the binding laws)		
Payment conditions (dates)		

Warranty period (from the date of signing the final acceptance report without reservations) to be specified in months		
Post-warranty service response time (in hours)		
Man-hour cost of the post-warranty service in PLN		

The minimum tender validity period is 60 days from the date of tender issue.

#### 4. TENDERER'S STATEMENTS

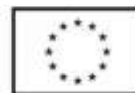
I (we), the undersigned, hereby declare that:

1. The Tenderer is familiar with and accepts the contract terms and conditions stipulated in the request for quotation, and it makes no reservations or objections in this respect. It has further obtained the information necessary for the preparation of its tender.
2. The Tenderer states that the gross price quoted above covers all and any costs to be incurred by the Contracting Authority in the case of selecting this tender, including the applicable value added tax.
3. The Tenderer undertakes to perform the subject-matter of the contract in compliance with its description and on the date(s) indicated in the request for quotation.
4. The Tenderer holds the licences to perform certain activities where the applicable laws so require.
5. The Tenderer has the necessary knowledge and experience regarding the subject-matter of the contract, or it undertakes to engage entities having such knowledge and experience.
6. The Tenderer has the adequate technical potential and staff capable of performing the subject-matter of the contract.

7. No liquidation proceedings have been instigated in respect of the Tenderer, and it has not been declared bankrupt.
8. The Tenderer is not in arrears with the payment of any taxes, charges or social security contributions.
9. The Tenderer is not subject to exclusion from the award procedure in accordance with Article 24 of the Public Procurement Law.
10. The economic and financial situation of the Tenderer enables it to smoothly perform the contract.
11. The Tenderer does not have any personal or capital relationship with the Contracting Authority, members of its management board, other persons employed by the Contracting Authority, or persons authorised to contract obligations or participate in request for quotation preparation and implementation on behalf of the Contracting Authority (including in the contractor selection process). The reference relationship consists in particular in:
  - a) acting as a partner to a civil-law partnership or partnership;
  - b) holding at least 10% stock or shares unless the applicable legal regulations or programme guidelines specified by the Managing Authority Operational Programme;
  - c) performing the function of a supervisory or management board member, commercial representative or proxy;
  - d) being related by marriage, or by direct or secondary consanguinity or affinity up to second degree, or by adoption, custody or guardianship;
  - e) maintaining such a legal or actual relationship with the contractor that may raise justified doubts as to the impartiality of such persons;

5. APPENDICES TO THE TENDER	
DOCUMENT NAME	A brief description (name) and number of appendices (sheets)
Request for quotation (initialled by the Tenderer)	The initialled request for quotation,.....sheets
An extract from the National Court Register (a printout from the Central Register and Information on Economic Activity) or from other register	An extract from ..... , ..... sheets
A description of experience connected with the subject-matter of the contract	..... sheets
Other (specify)	..... , ..... sheets





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Date and signatures of the persons authorised to represent the Contractor